

## MINUTES

The Webster Parish Library Board of Control met for a regular meeting in the Stewart Center Meeting Room Friday, July 29, 2022, at 10:00 a.m. Present were board members George French, Linda Watson, Nick Cox, Laura Evans, Charlotte Dean, and Secretary Savannah Jones.  
Absent: Nelwyn Terrell

Mr. French established a quorum and called the meeting to order at 10:08 a.m.

Mr. French asked for any additions to the agenda. There were no additions to the agenda.

Mr. French asked for audience comments. There were no audience comments.

Upon motion by Charlotte Dean, second by Nick Cox, the minutes of the April 29, 2022 regular meeting were approved as mailed.

Director Savannah Jones gave an overview of the 2022 year-to-date financial report. Upon motion by Nick Cox, second by Laura Evans, the 2022 year-to-date financial report was approved as presented.

Savannah Jones presented the 2022 amended budgets noting a request to amend Fund 15.5506 Acct #2610 GROUNDS and Fund 15.5506 Acct #7701 CONTINGENCY. Upon motion by Laura Evans, second by Charlotte Dean, the 2022 amended budgets were approved as requested and presented. Motion carried unanimously.

Upon motion by Laura Evans, second by Linda Watson, it was voted to recommend Ethel Smith fill the vacant position of Nelwyn Terrell on the Webster Parish Library's Board of Control to expire 12/31/2023.

Upon motion by Linda Watson, second by Laura Evans, it was voted to ask the Webster Parish Police Jury to initiate the process of calling a tax election for March 25, 2023 to renew the 10 year, 12.39 mill property tax for acquiring, constructing, improving, furnishing, equipping, operating and/or maintaining public libraries in Webster Parish.

Upon motion by Charlotte Dean, second by Nick Cox, the Board President was authorized to sign a Cooperative Agreement with the City of Springhill to establish a Little Free Library in Springhill, LA.

Upon motion by Nick Cox, second by Charlotte Dean, the hours of operation for the Heflin Library Branch were approved to be set as followed: Monday, Wednesday, and Friday from 1PM to 6PM

Upon motion by Linda Watson, second by Laura Evans, it was voted to ratify the Act of Correction and Ratification of Cash Sale Deed Registry #595732 and Amended Closing Statement which modifies the purchase price from \$32,000.00 to \$22,690.91 for TRACT B mentioned in Registry #596981.

Upon motion by Charlotte Dean, second by Laura Evans, the Board President was authorized to sign a contract with Prevot Design, APAC for architectural design services regarding the potential Doyline Library Branch build.

Upon motion by Linda Watson, second by Charlotte Dean, the following policies were approved as mailed:

- Personnel Handbook Revisions 2022
- Local Author Policy
- Meeting Room Policy & Application

There being no further business, upon motion by Nick Cox, second by Laura Evans, the meeting adjourned at 11:40 a.m.

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President

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Secretary

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Date