

## MINUTES

The Webster Parish Library Board of Control met for a regular meeting in the Stewart Center Meeting Room Friday, October 28, 2022, at 10:00 a.m. Present were board members George French, Linda Watson, Nick Cox, Laura Evans, Ethel Smith, and Secretary Savannah Jones. Absent: Charlotte Dean

Mr. French established a quorum and called the meeting to order at 10:14 a.m.

Mr. French asked for any additions to the agenda. There were no additions to the agenda.

Mr. French asked for audience comments. There were no audience comments.

Upon motion by Nick Cox, second by Ethel Smith, the minutes of the July 29, 2022 regular meeting were approved as mailed.

Director Savannah Jones gave an overview of the 2022 year-to-date financial report. Upon motion by Laura Evans, second by Linda Watson, the 2022 year-to-date financial report was approved as presented. Motion carried.

Savannah Jones presented the 2022 amended budgets. Upon motion by Ethel Smith, second by Nick Cox, the 2022 amended budgets were approved as presented. Motion carried.

Savannah Jones presented the 2023 proposed budgets as well as the 2023 budget resolution in detail. Upon motion by Ethel Smith, seconded by Laura Evans, it was moved to approve Resolution 2022-10-28 adopting the 2023 proposed budgets as presented. Ayes: 5. Nays: 0. Absent from vote: 0. Absent from meeting: 1.

Fund 15	\$ 4,744,107.37
Fund 16	\$ 519,846.85
Fund 17	\$ 0.00
Fund 25	\$ 250,444.38

Nick Cox reported that the Library received a clean audit for 2021. Upon motion by Laura Evans, second by Linda Watson, it was moved to accept the audit report as presented. Motion carried.

Upon motion by Nick Cox, second by Linda Watson, the 2023 Holiday Calendar was approved as mailed. Motion carried.

Upon motion by Laura Evans, second by Ethel Smith, it was moved to recommend that the Police Jury reappoint Charlotte Dean to serve another five year term on the Library Board of Control set to expire on December 31, 2027. Motion carried.

Upon motion by Linda Watson, second by Ethel Smith, it was voted to change the position of Marketing Director/Community Liaison from nonexempt to exempt status. Motion carried.

Upon motion by Ethel Smith, second by Nick Cox, the hours of operation for the Sibley library branch were approved to be set as follows: Monday - Friday from 2PM to 6PM. Motion carried.

Upon motion by Nick Cox, second by Ethel Smith, the following policies were approved as mailed:

- Purchasing and Disbursement Policy
- Receipts and Collections Policy
- Payroll Policy
- Debt Service Policy
- Sexual Harassment Policy

There being no further business, upon motion by Nick Cox, second by Laura Evans, the meeting adjourned at 11:41 a.m.

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President

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Secretary

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Date